



Members: The authority of the Chapter is derived from its members, who annually or biennially elect and delegate the authority to make strategic decisions to the Board of Directors.

Board of Directors: The Board of Directors meets at least quarterly to set and/or adjust the strategic vision, goals, and objectives, as well as provide operational oversight; delegating the same to Committees, Local Chapters, Affiliates, and Staff.

Committees: Committees receive delegated strategic vision, goals, and objectives to study, make recommendations to the Board, and take action within the limits set by the Board of Directors.

Local Chapters: Local Chapters are collaborative bodies with shared membership within the jurisdiction of a State Chapter who have the same structure, except for having Local Chapters or Affiliates, as well as having only Coordinator roles for Advocacy.

Affiliates: Affiliates are subunits of a State Chapter, designed to aid in providing local engagement and programming for members.

Staff: The Staff is one or more professionals who advise the volunteer leaders and who are primarily responsible for implementing the strategic decisions of the Board and Committees.

* Chapters may choose to combine the roles of Secretary and Treasurer.

** Chapters may choose to combine Federal and State Grassroots Chairs.

† Committees are composed of the subcommittee chairs and at large appointees. Committees and subcommittees should ideally have at least 3-5 members, but can easily function with up to 10-12 members.

§ Affiliates only require an Affiliate Chair; however, additional positions can and should be created to accommodate as many members as wish to volunteer. See the Chapter Playbook for additional Affiliate Coordinator roles.